
Quarter 3 2022-23 – Financial and Performance Report

Relevant Portfolio Holder	Councillor Denaro – Portfolio Holder for Finance and Governance
Portfolio Holder Consulted	Yes
Relevant Head of Service	Michelle Howell Deborah Poole
Report Authors	Head of Finance and Customer Services michelle.howell@bromsgroveandredditch.gov.uk Head of Business Transformation, Organisational Development and Digital Strategy d.poole@bromsgroveandredditch.gov.uk
Wards Affected	All Wards
Ward Councillor(s) consulted	No
Relevant Strategic Purpose(s)	All
Key Decision	
If you have any questions about this report, please contact the report author in advance of the meeting.	

1. RECOMMENDATIONS

The Cabinet is asked to RESOLVE that:

- 1) The current financial position in relation to Revenue and Capital Budgets for the period April to December 2022 be noted;
And**
- 2) The Q3 Performance data for the Period October to December 2022 be noted.**
- 3) That the updated Bromsgrove District Council - Council Tax Support Fund Policy 2023-24 be approved - set out in Appendix E.**
- 4) That £15k be approved to be released from General Fund Reserves to administer the Energy Fund Support Schemes if the Government do not Grant New Burdens Funding to cover these costs.**

2. BACKGROUND

- 2.1 This report presents at Quarter 3 (October – December) 2022/23

- the Council's forecast outturn revenue monitoring position for 2022/23 based on data to the end of Quarter 3
- An update on progress on the 2023/24 budget process
- The organisations performance against the strategic priorities outlined in the Council Plan Addendum, including operational measures to demonstrate how the council is delivering its services to customers.

3. DETAILED PERFORMANCE

Financial Performance

- 3.1 As part of the monitoring process a detailed review has been undertaken to ensure that issues are considered, and significant savings and cost pressures are addressed. This report sets out, based on the position at the end of Quarter 3, the projected revenue outturn position for the 2022/23 financial year and explains key variances against budget.
- 3.2 The £12.1m full year revenue budget included in the table below is the budget that was approved by Council in March 2022.
- 3.3 At Quarter 1 of 2022/23, it was noted that the budget included £478,000 of organisational efficiency targets which had not been allocated to services. This target was offset in the main by forecast underspends across other service areas predominantly due to vacancies. The 2022/23 budget has therefore been revised to reflect the allocation of the operational efficiency target to those areas. The projected outturn figure at Q3 is a £902k overspend, an increase of £560k over the Q2 £342k overspend position. These figures are after the "absorption" of £424k of non-allocated savings and efficiency targets.

BROMSGROVE DISTRICT COUNCIL

CABINET
2023

15 March

	2022/23 Full Year Budget	2022/23 Cross- cutting saving allocation	2022/23 Revised Budget	Q2 Adjusted Variance (Under) / Over spend	2022/23 Q3 Actual	2022/23 Q3 Adjusted Forecast Outturn	2022/23 Q3 Forecast Outturn Variance
Regulatory Client	228,063	0	228,063	0	150,207	230,600	2,536
Business Transformation & Organisational Development	1,857,867	(156,971)	1,700,896	(378)	800,922	1,622,482	(78,414)
Chief Executive	1,797,361	(3,293)	1,794,068	(59,768)	687,360	1,761,399	(32,669)
Community & Housing GF Services	1,093,315	(80,173)	1,013,142	13,787	648,094	1,079,468	66,325
Environmental Services	3,438,085	(42,175)	3,395,910	(57,019)	1,379,014	3,712,241	316,331
Financial & Customer Services	1,406,322	(87,038)	1,319,284	5,723	3,139,750	1,447,658	128,374
Legal, Democratic & Property Services	1,146,850	(4,235)	1,142,615	385,580	1,046,914	1,554,259	411,644
Planning, Regeneration & Leisure Services	1,578,027	(50,182)	1,527,845	0	1,111,931	1,562,270	34,425
Cross cutting savings and efficiency targets	(477,890)	424,067	(53,823)	53,823	0	0	53,823
Net Expenditure before Corporate Financing	12,068,000	0	12,068,000	341,758	8,964,193	12,960,376	902,376

3.4 *Budget Variances*

The following paragraphs explain the forecast variances for each area against the 2022/23 revenue budgets (a more detailed analysis of which can be found at Appendix A). It is important to note that, at this stage in the financial year there are a number of instances where annual expenditure or accruals may distort the profiling as reflected in the Q3 actual; this has been reflected in the forecast outturn for each service area.

A significant change across all budgets between Q2 and Q3 is the allocation of the £1,925 pay award across all pay scales. This was agreed after the Q2 monitoring and was implemented to all staff in the December 2022 payroll.

In addition to this, it is also important to note that the Council is yet to close its accounts for the 2020/21 and 2021/22 financial years. This

could therefore result in adjustments to the actual expenditure/income and forecast outturn positions as reported in the table above. Further updates will be provided to Members throughout the financial year.

Business Transformation & Organisational Development – £78k underspend position

Within Business Transformation & Organisational Development there is an underspend against the Staffing and Equalities Grant and underspends in ICT and Policy Teams which is offset by an Apprenticeship Levy payment to HMRC.

Chief Executive – £32k underspend

Within the Chief Executive area there is a forecast underspend due to anticipated budget efficiencies against expenditure budgets.

Community and Housing General Fund Services - £66k overspend

Within Community and Housing General Fund Services there are two services in particular that have a significant forecast outturn variance against budget:

- Housing Options (£76k overspend) – This is as a result of the inflationary costs of the Homelessness contract which had not been forecasted. Further temporary accommodation costs are paid up front and reconciled with income at the end of the year.
- The Community Safety/CCTV underspend has reduced to £38k from the previous months figure of £57k.
- Other increases are due to the implications of the pay award.

Environmental Services – £316K overspend

Within Environmental Services there are four services in particular that have a significant forecast outturn variance against budget mostly due to the pay award:

- Waste Management - £175k
- Engineering and Design - £57k
- Place Teams - £27k
- Management and Support £23k

In addition, there are increase utilities costs in Car Parks of £24k.

Finance & Customer Services - £128k overspend

Within Finance & Customer Services there are increased staffing costs of £131k and increased ICT costs in Revenues of £36k offset by underspending in Customer Services and benefits.

Legal, Democratic and Property Services - £411k overspend

Within Legal, Democratic and Property Services the overall forecast overspend has arisen largely due to variances within two service areas:

- Facilities Management/SLM (£421k overspend) – The Council has a contract with SLM to deliver Leisure Management Services on its behalf at Bromsgrove Sports and Leisure Centre (BSLC). During the Covid-19 pandemic, the BSLC had to temporarily close and received financial support from the Council via the General Covid-19 grant. The Leisure sector continues to recover from the effects of the Covid-19 pandemic, and it is therefore prudent to reflect an anticipated in-year pressure in this area.
- Legal Services (£23k underspend) – Due to vacancies.

Planning, Regeneration and Leisure Services – £34k overspend

Planning, Regeneration and Leisure Services now are in a slight overspend position. This is mainly due to the increased pay award. This outturn position also includes the costs related to the Council's successful defence in the Foxlydiate Judicial Review and also external legal advice linked to Development Management.

Cross cutting savings and efficiency targets - £54k to be delivered

There is a forecast overspend due to organisational efficiency targets that have not been allocated to service areas and cross council savings and efficiency initiatives. Organisational efficiency targets totalling £424k have been allocated to service areas based upon forecast underspends as at quarter 1; predominantly linked to vacancies. This will be kept under review as we progress through the financial year. It is important to note however that forecast underspends within other service areas, as detailed in this report, will help to achieve this target. This will be kept under review as we progress through the financial year.

Regulatory Client – 2K Overspend

A small overspend position on the Regulatory Client is currently forecast for the year. This takes into account the budgetary increases approved at the Worcestershire Regulatory Services Board Meeting in November 2022.

- 3.5 Overall, the Council is currently forecasting a revenue overspend in the region of £902k for the 2022/23 financial year. This position will continue to be reviewed particularly given the impact of the increasing costs linked to inflation and further updates will be provided to Councillors throughout 2022/23.
- 3.6 This in-year budget forecast reflects the best information available at the present time, however it is important to note that there are a number of key factors that may impact upon the financial position which are not yet reflected fully within the forecast, including:
- The present cost of living crisis and the impact that this may have upon demand for council services, including the impact of homelessness and the cost of bed and breakfast temporary accommodation costs.
 - Inflationary increases – general inflation has been running at 10% and will impact upon transport costs, utilities and contracts in particular.
 - Ensuring all invoicing is up to date – especially as we move closer to the end of financial year at the end of March.

Capital Monitoring

- 3.7 A capital programme of £2.4m was approved in the Budget for 2022/23 in March 2022. This has been fully reviewed as part of the MTFP using actual data as at the end of December 2022. The table below and detail in Appendix B set out the Capital Programme schemes that are approved for the MTFP time horizon.

Financial Year	Total Budget £000	Council Funded £000	External Funded £000
2021/22	16,511	12,146	4,366
2022/23	8,126	1,485	6,641
2023/24	10,852	1,694	9,158
2024/25	4,921	2,224	2,697
2025/26	3,156	1,558	1,598

- 3.8 Many of these schemes are already in partial delivery in the 2022/23 financial year. As per the Recommendation in the MTFP this list agreed the sums not spent in 2022/23 (and 2021/22 by default if schemes originated earlier than 2022/23 as sums have been carried

forward through last year's final MTFS Report into 2021/22) to be carried forward into 2023/4.

- 3.9 As part of this expenditure, the Council has the following Grant Funded Schemes which are being delivered in 2022/23:
- Levelling Up – Cabinet in June noted progress made to date on £1.8m of Levelling Up schemes for 2022/23 and delegated authority to proceed to spend the Levelling Up Fund allocation totalling £1.8m on the required demolition and remediation works at the Windsor Street site and to engage a design and build contractor on the Market Hall site.
 - UK Shared Prosperity Fund - £340k of grant spent (although a significant amount will be revenue based).
- 3.10 The spend at Quarter 3 is £7.2m against the overall 2022/23 capital budget totalling £8.1m as detailed in Appendix B plus carry forward amounts of £11.8m from previous years (mostly Burcot Housing).

Reserves

- 3.11 The position in relation to Reserves was reviewed by the Corporate Management Team in December. This was then reflected in the final MTFP Report which was presented to and approved by Council as reported to Council in February 2023. This is set out in Appendix C.
- 3.12 **Earmarked Reserves**, which have seen little movement over the past couple of years, were full reviewed:
- £1.053m has been able to be reallocated to a Utilities Reserve and £2.682m transferred to the General Fund.
 - The majority of funding to support these changes came from the C-19 Reserve (£1.177m), the Finance Reserve (£1.000m), and the Economic Regeneration Reserve (£0.600m).
 - It is assumed that the Utilities Reserve will reduce to 0 over the MTFP period.
- 3.13 The significant issue for the **General Fund** is the impact of the 2022/23 overspend position, which as per the Q2 Monitoring Report was £1.424m. This is what was reflected in the MTFP. However, Q3 monitoring sets out a significant improvement of this position to a £0.902m overspend position. This is a £0.560m improvement over that reported in the budget reports and improves the General Fund level end of the MTFP period, the 31st March 2026, to £6.1m (from the £5.6m reported in the MTFP).

Bromsgrove District Council - Council Tax Support Fund Policy 2023-24

- 3.14 The Bromsgrove District Council - Council Tax Support Fund Policy 2023-24 is set out in Appendix E.
- 3.15 The Council is keen to support all eligible taxpayers within its area and, as such, will implement the scheme strictly in accordance with Central Government Guidelines by taking the following actions
- A reduction of up to £25 will be made to the Council Tax Account of taxpayers with are in receipt of Council Tax Reduction on 1st April 2023. It should be noted that where the liability of any taxpayer is less than £25 (after taking into account any discounts, reliefs, or reductions), then an amount will be granted to ensure that the liability is reduced to nil. There will be no requirement for any taxpayer to apply for this initial award and it shall be automatically applied to their account.
 - The reduction in liability will apply to both working age and pension age Council Tax Reduction applicants.
 - When any funds remain after applying the reduction in liability as set out above, the Council will use the funds as part of its Exceptional Hardship Fund which assists low income taxpayers facing exceptional financial hardship.

Administration of the Energy Bill Support Scheme

- 3.16 The Council are administering the Governments Energy Bill Support Schemes. The costs of administering the schemes are estimated to be £15k for Bromsgrove District Council. The costs of administering the schemes are usually funded from a separate New Burdens Grant. At the present time the New Burdens funding for the schemes has not been announced.
- 3.17 Although it is highly likely that this funding will be made, it is prudent at this stage to plan for the worst scenario. As such this administrative fee would need to be funded from the General Fund Reserve if this is the case. Bromsgrove are distributing £95k Alternative Fuel Payment Scheme and £570k for the Energy Bill Support Scheme Alternative Funding.

4. Update on the 2023/24 Budget

- 4.1 As already referenced in this report, the 2023/24 budget was approved by Council on the 22nd February 2023. This report includes Reserves

and Capital data from the Budget Report, updated for the present 2022/23 outturn position as at Q3.

5. Performance Report

5.1 The performance report sets out to provide data and information that links all activity back to the Council's strategic priorities as set out in the Council Plan and Council Plan Addendum. Whilst the report focuses primarily on corporate, strategic measures there is a section that provides some operational measures data to provide a general overview of service delivery.

5.2 Whilst the Council has an approved Council Plan in place it was completed before the Covid-19 outbreak. Recently the Council reviewed this plan to ensure it remains fit for purpose. As a result of this review, the Council developed the Council Plan Addendum to take any change in focus brought about by the pandemic, into consideration. The addendum document will sit alongside the current Council Plan for the next twelve months. It is designed to provide an intermediary position ahead of a full review of the Council's long term priorities in 2023. Currently the Council's key strategic priorities are:

- Economic Development and Regeneration
- Housing Growth
- Work and Financial Independence
- Improved Health and Wellbeing
- Community Safety and Anti-Social Behaviour
- Green Thread
- Financial Stability
- Organisational Sustainability
- High Quality Services

5.3 It is recognised that effective performance management will enable the Council to use its limited resources in a more targeted manner, maximising the value of Council services and allowing the Council to be even more responsive to customers' needs.

5.4 Appendix D sets out the Strategic Priorities and Performance Measures in detail. For the 9 priorities there is data contained in the Appendix on:

- The Performance Measure being used.
- An update on how it is being used.
- Where relevant, contextual information.

The Strategic Performance Measures and their respective outputs are set out below. Full context is given in Appendix D:

- Economic Development and Regeneration
 - Supporting businesses to start to Grow
 - Measure – Take up of Grants – **Table in Appendix D shows by year**
 - Regenerating our Town and Local Centres
 - Former Market Hall Project
 - Technical adviser/cost consultant and Multi-dis teams **procured**
 - Design for planning **to be delivered in Q4**
 - Windsor Street Project
 - Completion of proposed draft ground contamination and remediation strategy work delivered - **details in Appendix D**
 - EA and WRS have review reviewed and approve the proposed remediation strategy for the site – **details in Appendix D**
 - Procurement of a principal remediation contractor – **Q4 target**
 - Measure – Bromsgrove Centres Strategy agreed by March 2023 – **endorsed on 18th January 2023**
 - **Improved Integrated Transport**
 - Measure - Increased number of sustainable transport projects being progressed or implemented across the district – **Officers are working with Worcestershire County Council to establish a full pipeline of sustainable schemes.**
- Housing Growth
 - Measure – Number of new Homes – total and affordable (Annual) – **172, (172) (118)**
 - Measure – Affordable Homes Completed – **8, (8), (0)**
 - Measure - Local housing affordability rate – **11.43 (11.43), (11.43)**
 - Measure – Number of homeless approaches (Monthly) – **26, (39), (28)**
 - Measure – Number of homeless applicants housed – **75% in social housing, 25% in private rented sector**
- Work and Financial Independence
 - Measure – Number of Financial Independence Team client contacts - **Chart in Appendix D sets out by month and year**
 - Measure – Number of eligible children accessing nursery funding across the district – **74%, (71%) (71%)**

- Measure – Number of energy rebate payments – **27,492, (27,637) (24,365)**
- Improved Health and Wellbeing
 - Measure – Deliver improved outcomes from the actions in the Leisure Strategy – **Strategy went to Cabinet in October 2022**
 - Measure – Number of Community Builders in post – **2, (2), (2)**
- Community Safety and Anti-Social Behaviour
 - Measure – Number of young people engaged through Detached/Outreach youth work – **249, (306), (246)**
 - Measure – Levels of crime – **chart in Appendix D sets out by type and year**
 - Measure – Number of crime risk surveys carried out – **9, (8), (8)**
- Green Thread
 - Measure – Have an agreed and funded plan and capital replacement programme for the Council's fleet subject to any budget constraints – **EST reports to assist**
 - Measure – Have an agreed plan in place to deliver new requirements of national Resources and Waste Strategy and Environment Act – **WRAP funding for cross County feasibility study. Task and Finish group has been established with the other Worcestershire LA's to review the WRAP report and carry out additional research to examine best practice and provide recommendations**
 - Measure - Introduce vegetable derived diesel into the Council's vehicles to reduce carbon emissions subject to any budget constraints – **The organisation has now had their first delivery of HVO fuel, it has integrated well with existing vehicles, no mechanical problems. Every 1,000ltrs will reduce our carbon output by approx. 2.52 tonnes in comparison with Diesel**
 - Measure - Households supported by the Council's energy advice service – **New contract commenced in June 2022 and will be available in Quarter 4.**
- Financial Stability
 - Measure - Financial Performance – actuals consistent with budget – **via Finance Report**
 - Levelling Up Fund Project delivered within budget – **via Finance Report**
- Organisational Sustainability
 - Measure – Number of corporate measures accessible through the dashboard – **33, (33) (29)**
 - Measure - % of staff able to work in an agile way – **New and will be reported from January 2023.**
- High Quality Services

- Measure - % of employees who undertake management training – ***New It is an annual measure; the first data will be reported in 2023.***
- Measure – Staff turnover rates in relation to national rates – ***17.0% (16.6%) (16%) (compared to 15.6 (15%))***
- Measure – Customer satisfaction with service delivery, measured through the Community Survey – ***47.4%***

5.5 In addition, Appendix D also sets out Operational Service Measures. More context is given in the Appendix, these include:

- Sickness Absence Rates – ***6.6 days (6.6)***
- Percentage of Household Waste sent for re-use, recycling & composting – Table by Month and year – ***45.44% (45.99%), (57.51%)***
- NI 191 – Residual Waste per household (Kg) ***32.76kg, (42.83kg) (37.28kg)***
- Fly Tips – ***66, (106) (119)***
- Council Tax Collection Rate – ***1.4% below target, (1.2% below target), (0.8% below target)***
- Business Rates Collection Rate – ***5.6% below target, (0.2% below Target), (on target)***
- Benefits Change of Circumstances turnround – ***9 Days***
- Benefits New Claims Turnround – ***20 days***
- Customer Services calls by type – ***Charts set out by department***
- Total number of planning applications determined in quarter (all types) – ***138, (137), (191)***
- Speed of decision making for ‘major applications’ (over a rolling 2-year period) ***81.8%, (81.5%), (82.1%)***
- Speed of decision making for ‘non-major applications’ (over a rolling 2-year period) – ***78.9%, (78.6%), (77.7%)***

6. FINANCIAL IMPLICATIONS

6.1 The financial implications are detailed in the body of the report.

7. LEGAL IMPLICATIONS

7.1 There are no direct legal implications arising as a result of this report.

8. STRATEGIC PURPOSES - IMPLICATIONS

Relevant Strategic Purpose

8.1 The Strategic purposes are included in the Council’s corporate plan and guides the Council’s approach to budget making ensuring we

focus on the issues and what are most important for the district and our communities. Our Financial monitoring and strategies are integrated within all of our Strategic Purposes

Climate Change Implications

- 8.2 The green thread runs through the Council plan. The Financial monitoring report has implications on climate change and these will be addressed and reviewed when relevant by climate change officers to ensure the correct procedures have been followed to ensure any impacts on climate change are fully understood.

9. OTHER IMPLICATIONS

Equalities and Diversity Implications

- 9.1 There are no direct equalities implications arising as a result of this report.

Operational Implications

- 9.2 Managers meet with finance officers to consider the current financial position and to ensure actions are in place to mitigate any overspends.

10. RISK MANAGEMENT

- 10.1 The financial monitoring is included in the corporate risk register for the authority.

11. APPENDICES and BACKGROUND PAPERS

Appendix A – Revenue Monitoring
Appendix B – Capital Programme
Appendix C – Detailed Reserves Statement
Appendix D – Strategic and Operational Performance Measures
Appendix E – Bromsgrove District Council - Council Tax Support Fund Policy 2023-24

9. REPORT SIGN OFF

Department	Name and Job Title	Date
Portfolio Holder	Councillor Geoff Denaro,	
	Peter Carpenter,	

BROMSGROVE DISTRICT COUNCIL

CABINET
2023

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Lead Director / Head of Service	Interim Director of Finance	
Financial Services	Michelle Howell, Head of Finance and Customer Services	
Legal Services		
Policy Team (if equalities implications apply)		
Climate Change Officer (if climate change implications apply)		

BROMSGROVE DISTRICT COUNCIL

CABINET
2023

15 March

APPENDIX A – 2022/23 Revenue Monitoring – Q3

	2022/23 Working Budget	2022/23 Cross cutting savings	2022/23 Revised Budget	2022/23 Q3 Actuals	2022/23 Adjusted Forecast Outturn	Adjusted Forecast Outturn Variance
Service area						
Environmental Health / Protection / Enforcement	(5,039)	0	(5,039)	(22,251)	(22,657)	(17,618)
Licence (all)	(185,300)	0	(185,300)	(143,503)	(183,345)	1,455
Regulatory Services client	418,402	0	418,402	315,961	437,102	18,700
Regulatory Client Total	228,063	0	228,063	150,207	230,600	2,536
Equality & Diversity	45,686	0	45,686	6,379	16,738	(28,948)
Human Resources	235,772	(42,617)	193,155	266,092	215,144	21,989
ICT	1,237,313	(114,354)	1,122,959	351,930	1,054,100	(68,859)
Policy	66,917	0	66,917	77,630	62,670	(4,247)
Training & Organisational Development	141,907	0	141,907	0	141,907	0
Transformation, Business process re-engineering & Lean Systems	72,435	0	72,435	55,315	73,607	1,172
CMT - Business Transformation & Organisational Development	57,827	0	57,827	43,575	58,317	480
Business Transformation & Organisational Develop	1,857,867	(156,971)	1,700,896	800,922	1,622,482	(78,414)
Corporate	1,164,031	(3,293)	1,160,738	324,992	1,136,825	(23,913)
SMT	220,494	0	220,494	158,121	232,326	11,832
Town Centre Development	50,000	0	50,000	0	0	(50,000)
Central Part	81,023	0	81,023	60,767	85,884	4,861
PA & Directorate Support	100,200	0	100,200	75,327	103,408	3,208
Communications & Printing	122,032	0	122,032	109,272	143,345	21,313
Partnerships	59,581	0	59,581	(41,118)	59,610	29
Chief Executive Total	1,797,361	(3,293)	1,794,068	687,360	1,761,399	(32,669)
Climate Change / Energy Efficiency	7,243	0	7,243	(6,168)	7,243	0
CMT - Community	40,988	0	40,988	20,544	41,890	902
Community Safety	366,136	0	366,136	110,105	327,690	(38,445)
Community Transport	31,674	0	31,674	19,640	30,099	(1,575)
Grants to voluntary bodies	0	0	0	0	0	0
Housing Options	435,689	0	435,689	293,893	525,283	89,594
Housing Strategy & Enabling	310,471	(80,173)	230,298	230,239	246,094	15,796
Lifeline	(98,886)	0	(98,886)	(99,021)	(98,886)	0
Starting Well	0	0	0	78,860	55	55
Community & Housing GF Services Total	1,993,315	(80,173)	1,913,142	648,094	1,979,468	66,325
Bereavement Services	13,582	0	13,582	119,825	14,684	1,101
Car Parks / Civil Parking Enforcement	(287,109)	0	(287,109)	(640,682)	(263,018)	24,092
Care Environmental Operations	157,921	0	157,921	144,423	150,640	(7,281)
Engineering & Design	291,940	(31,685)	260,255	232,743	317,836	57,581
Env Services Mgmt & Support	415,826	0	415,826	445,765	429,010	(23,184)
Place Team	985,751	(10,490)	975,261	984,734	1,002,810	27,549
Stairs & Dopter	247,511	0	247,511	241,624	264,996	17,485
Tree Management inc TPO's	225,508	0	225,508	(3,719)	222,874	(2,634)
Waste Management	1,345,899	0	1,345,899	(166,415)	1,521,154	175,254
CMT - Environment	41,255	0	41,255	20,716	41,255	0
Environmental Services Total	3,438,085	(42,175)	3,395,910	1,379,014	3,712,241	316,331
Accounts & Financial Management	474,511	0	474,511	594,980	605,869	131,358
Benefits	474,878	0	474,878	377,643	471,946	(4,932)
Benefits Subsidy	(235,534)	0	(235,534)	1,516,157	(235,534)	0
Customer Services	297,221	(47,000)	250,221	226,607	212,632	(37,589)
Revenue	337,694	(40,038)	297,656	381,199	333,927	36,271
CMT - Finance	57,552	0	57,552	42,164	58,818	1,266
Financial & Customer Services Total	1,406,322	(87,038)	1,319,284	3,139,750	1,447,658	128,374
Business Development	201,273	0	201,273	125,395	215,222	13,949
Democratic Services & Member Support	397,181	(4,235)	392,946	257,952	382,099	(10,847)
Election & Electoral Services, Periodic Electoral Review	181,530	0	181,530	121,982	190,255	8,724
Facilities Management	(45,706)	0	(45,706)	330,217	376,057	421,763
CMT - Legal	57,936	0	57,936	44,398	59,161	1,225
Legal Advice & Services	354,637	0	354,637	166,971	331,465	(23,171)
Legal, Democratic & Property Services Total	1,146,850	(4,235)	1,142,615	1,046,914	1,554,259	411,644
Development Services	210,191	(36,000)	174,191	132,856	177,191	3,000
Building Control	(82,497)	0	(82,497)	21,504	(103,798)	(21,300)
Development Central	209,450	0	209,450	417,488	262,737	(53,286)
Economic Development	167,254	0	167,254	62,880	167,329	75
Emergency Planning / Business Continuity	13,535	0	13,535	632	13,535	0
Parks, Open Spaces and Events	305,389	(14,182)	291,207	133,524	294,829	3,621
Planning Policy	596,793	0	596,793	273,927	563,132	(33,661)
Town Centre Development	99,138	0	99,138	12,376	128,542	29,404
CMT - Planning, Regeneration and Leisure	58,774	0	58,774	56,744	58,774	(0)
Planning, Regeneration & Leisure Services Total	1,578,027	(50,182)	1,527,845	1,111,931	1,562,270	34,425
Cross cutting savings and efficiency targets	(477,890)	424,067	(53,823)	0	0	53,823
Cross cutting savings and efficiency targets	(477,890)	424,067	(53,823)	0	0	53,823
Net Expenditure before Corporate Financing	12,068,000	0	12,068,000	8,964,193	12,970,376	902,376

BROMSGROVE DISTRICT COUNCIL

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2023

15 March

APPENDIX B – Capital Programme/Monitoring

Cap Proj	Description	Department	Funding detail	2021/22 Total Spend £	2021/22 Total £	2022/23 Total Spend to 10/1 £	2022/23 Total £	2023/24 Total £	2024/25 Total £	2025/26 Total £	Council 21/22 £	Council 22/23 £	Council 23/24 £	Council 24/25 £	Council 25/26 £	3rd Party 21/22 £	3rd Party 22/23 £	3rd Party 23/24 £	3rd Party 24/25 £	3rd Party 25/26 £
	Large Schemes																			
	Levelling Up Fund																			
	- Government Funded	Planning, Regeneration & Leisure Services	Grant Funding	1,600,000	5,329,041	24,000	7,563,360				385,000	420,133	805,133	0	0	1,600,000	5,329,041	7,563,360	0	0
	- Council Funded		Borrowing	385,000	420,133		805,133													
	UK Shared Prosperity Fund																			
	- Capital Element	Planning, Regeneration & Leisure Services	Grant Funding		50,000											0	50,000	0	0	0
	- Revenue Element	Planning, Regeneration & Leisure Services	Grant Funding		290,499											0	290,499	0	0	0
	- Remainder (to be allocated)	Planning, Regeneration & Leisure Services	Grant Funding		20,000		680,988		1,784,215							0	20,000	680,988	1,784,215	0
	Schemes Agreed to Continue																			
200006	Burcot Lane	Financial & Customer Services	Public works loan board and grant homes england	9,275,000	1,125,000	5,695,000	0	0	0	0	9,275,000	0	0	0	0					
200007	CCTV	Community & Housing GF Services	Capital Receipts/Borrowing	67,376	28,000	0	0	0	0	0										
200008	Funding for DFs	Community & Housing GF Services	Grant income WCC	1,416,101	620,000	738,000	913,000	913,000	913,000	0	67,376	0	0	0	0	1,416,101	913,000	913,000	913,000	0
200009	Home Repairs Assistance	Community & Housing GF Services	Long Term Debtors	111,221	-5,000	4,000	50,000	50,000	50,000	50,000										
200010	Energy Efficiency Installation	Community & Housing GF Services	Capital Receipts/Borrowing	65,988	12,000	8,000	110,000	0	0	0	111,221	50,000	50,000	50,000	50,000					
200011	Energy Efficiency	Community & Housing GF Services	Grant Finance	5,000	3,000	0	0	0	0	0	65,988	110,000	0	0	0	5,000	0	0	0	0
200015	Cemetery Extension infrastructure at North Bromsgrove Cemetery Phase Two	Environmental Services	Capital Receipts/Borrowing	8,000	0	16,000	6,500	0	0	0										
200016	New Finance Enterprise	Financial & Customer Services	Capital Receipts	0	1,000	14,000	0	0	0	0	8,000	6,500	0	0	0					
200017	OLEV/LEV/Taxi Infrastructure scheme	Community & Housing GF Services	Grants & Contributions	200,000	296,000	1,000	0	0	0	0	0	0	0	0	0					
200019	Fleet Replacement new line		Borrowing	1,568,000	380,000	74,000	355,000	441,000	1,190,000	1,215,000	1,568,000	356,000	441,000	1,190,000	1,215,000	200,000	0	0	0	0

BROMSGROVE DISTRICT COUNCIL

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2023

15 March

Cap Proj	Description	Department	Funding detail	2021/22	21/22	2022/23	22/23	2023/24	2024/25	2025/26	Council			3rd Party				
				Total Spend £	Total Spend £	Total Spend £	Spend to 10/1 £	Total £	£	£	£	£	£	£	£	£	£	£
200022	Replacement Parking machines	Environmental Services	Capital Receipts/Borrowing	250,000	195,000	253,000	98,000	96,000	421,000	0	250,000	253,000	96,000	421,000	0			
200030	Wheeled Bin Purchase	Environmental Services	Capital Receipts/Borrowing	139,000	102,000	144,000	0	55,000	60,000	60,000								
New	Footpaths	Environmental Services	Borrowing					75,000	75,000	75,000								
New	Buildings	Legal and Property	Borrowing					100,000	100,000	100,000								
200040	Pittall road recreation ground	Planning, Regeneration & Leisure Services	S106 B/2011/0741 - Land at Fieri Hill, Barnt Green / 18k balances	18,000	17,000	0	0	0	0	0								
200044	Salix	Legal, Democratic and property services	Grants & Contributions	615,000	65,000	0	533,000	0	0	0						18,000	0	0
200045	Greener Homes	Community & Housing GF Services	Grants & Contributions	476,900	227,000	0	5	0	0	0						615,000	0	0
200057	Magley Scouts	Planning, Regeneration & Leisure Services	Capital Receipts/Borrowing	0	35,000	0	0	0	0	0						476,900	0	0
200048	Bromsgrove Sporting		Loan		4,000		26,000									0	0	0
200051	Car Park Improvements - Oakalis				8,000		0									0	0	0
	Woodrush High Schools				134,000		0									0	0	0
200056	Rubery Redevelopment Works	Planning, Regeneration & Leisure Services	Capital Receipts/Borrowing	32,738	0	0	0	0	0	0								
200039	Sanctuary Park kids play provision	Planning, Regeneration & Leisure Services	S106 14/0755 Kidderminster Road and S106 13/0422 Meadows first school	35,000	0	0	0	0	0	0						32,738	0	0
200032	New Digital Service	Community & Housing GF Services	Borrowing	33,668	0	33,668	0	33,668	0	0						33,668	33,668	0
200033	Bus Shelters	Environmental Services	Borrowing	36,000	0	18,000	0	0	0	0						36,000	18,000	0
200034	Fleet Management Computer System	Environmental Services	Borrowing	16,600	0	0	0	0	0	0						16,600	0	0
200035	Environmental Services Computer System	Environmental Services	Borrowing	157,200	0	0	0	0	0	0						157,200	0	0
				0	0	0	0	44,000	0	0						0	0	0

BROMSGROVE DISTRICT COUNCIL

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Cap Proj	Description	Department	Funding detail	2021/22		2022/23		2023/24		2024/25		2025/26		Council		3rd Party		3rd Party		3rd Party		3rd Party	
				Total Spend £	Total £	Total Spend £	Total £	Total Spend to 10/1 £	Total £	Total £	Total £	21/22 £	22/23 £	23/24 £	24/25 £	25/26 £	21/22 £	22/23 £	23/24 £	24/25 £	25/26 £		
200069	Cisco Network Update	Business transformation & Organisational Development	Borrowing	0	0	5,717	0	11,574	0	34,877	0	0	0	0	0	0	0	0	0	0	0	0	0
200070	Server Replacement Est(Exact Known Q2 2022)	Business transformation & Organisational Development	Borrowing	0	0	83,250	0	2,000	177,500	18,500	0	0	0	0	0	0	0	0	0	0	0	0	0
200071	Laptop Refresh	Business transformation & Organisational Development	Borrowing	0	0	5,000	0	25,000	150,000	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0
new	Play Area, POS and Sport improvements at Lickey End Recreation Ground in accordance with the S106 Agreement	Planning, Regeneration & Leisure Services	S106 19/01037/FUL	0	0	37,956	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
200002	BDC Combined Path & Cycle	Environmental Services	Grants & Contributions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Barnt Green Millennium Park - Toilet	Planning, Regeneration & Leisure Services	S106 9/2011/0741-Land at Fieri Hill, Barnt Green/ 18k balances	0	0	0	0	0	0	1,597,377	0	0	0	0	0	0	0	0	0	0	0	0	0
Total				16,511,792	4,675,000	8,125,764	7,222,005	10,851,723	4,920,715	3,155,755	12,145,791	1,485,268	1,694,375	2,223,500	1,558,377	0	4,366,001	6,640,496	9,157,348	2,697,215	1,597,377		

BROMSGROVE DISTRICT COUNCIL

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15 March 2023

APPENDIX C – Reserves

	Balance at 31/3/21	Transfers In 2021/22	Transfers out 2021/22	Balance at 31/3/22	Transfers In 2022/23	Transfers out 2022/23	Re-baseline 2022/23	Balance at 31/3/23	Transfers in 2023/24	Transfers out 2023/24	Balance at 31/3/24	Transfers in 2024/25	Transfers out 2024/25	Balance at 31/3/25	Transfers in 2025/26	Transfers out 2025/26	Balance at 31/3/26
General Fund Reserve	4,613	367	(495)	4,485		(902)	2,682	6,265	100	(250)	6,115	244	0	6,359	200	(431)	6,128
General Fund Earmarked Reserves:																	
Building Control Other	7			7			(7)	0			0			0			0
Building Control Partnerships	82			82				82			82			82			82
Business Transformation	0			0				0			0			0			0
Commercialism	0			0				0			0			0			0
Community Safety	0			0				0			0			0			0
Community Services	271			271				271		(125)	146		(125)	21			21
Economic Regeneration	1,348		(350)	998			(600)	398			398			398			398
Election Services	51			51				51			51			51			51
Environmental Services	49			49				49			49			49			49
Financial Services	4,445		(100)	4,345		(150)	(1,000)	3,195	638		3,833			3,833			3,833
Housing Schemes	488		(142)	346				346			346			346			346
ICT/Systems	197			197				197			197			197			197
Leisure/Community Safety	330			330				330			330			330			330
Litigation Reserve	0			0				0			0			0			0
Local Development Framework	0			0				0			0			0			0
Local Neighbourhood Partnerships	16			16				16			16			16			16
Other	108		(44)	64			(64)	0			0			0			0
Planning & Regeneration	133			133				133			133			133			133
Regulatory Services (Partner Share)	46			46				46			46			46			46
Replacement Reserve (Inc. Recycling)	0			0				0			0			0			0
Shared Services (Severance Costs)	311			311			(311)	0			0			0			0
Utilities Reserve				0			1,053	1,053		(351)	702		(351)	351		(351)	0
Covid-19 (General Covid Grant)	766	411		1,177			(1,177)	0			0			0			0
Covid-19 Sales Fees and Charges	0	576		576			(576)	0			0			0			0
Covid-19 (Collection Fund)	4,641		(1,547)	3,094		(1,547)		1,547		(1,547)	0			0			0
Total General Fund	13,289	987	(2,183)	12,093	0	(1,697)	0	7,714	638	(2,023)	6,329	0	(476)	5,853	0	(351)	5,502

Appendix D Strategic Priorities and Performance Measures

1. Introduction

The first section of this report shows the organisations performance against the strategic priorities outlined in the Council Plan Addendum. Additional comments and updates have been provided for the success measures to explain progress/activity. The final section of the report includes some operational measures to demonstrate how the council is delivering its services to customers.

The process of performance reporting will develop iteratively, however this document is a snapshot in time and very much a temperature check of the organisation, the layout comprises:

- Strategic Priorities – Success measures
- Operational Measures – by service area
- Financial Data (separate report on this occasion)
- Corporate Projects (by exception)

2. Background

The Council has an approved Council Plan in place that was completed before the Covid-19 outbreak. Recently the Council reviewed this plan to ensure it remains fit for purpose. As a result of this review, the Council developed the Council Plan Addendum to take the potential shift in priorities brought about by the pandemic into consideration. The addendum document will sit alongside the current Council Plan for the next twelve months. It is designed to provide an intermediary position ahead of a full review of the Councils long term priorities in 2023. The key priorities are:

1. Economic Development and Regeneration
2. Housing Growth
3. Work and Financial Independence
4. Improved Health and Wellbeing
5. Community Safety and Anti-Social Behaviour
6. Green Thread
7. Financial Stability
8. Organisational Sustainability
9. High Quality Services

The performance measures for these priorities are shown in the next section.

3. Strategic Priorities and Performance Measures

3.1. Economic Development and Regeneration

3.1.1 Supporting Businesses to Start and Grow

Opportunities in the digital technology sector and green industries will be key to the future of Bromsgrove. Local businesses demonstrated their resilience

and flexibility during the Covid-19 pandemic. The council is now looking to support the businesses started during the pandemic and existing businesses, that have identified growth opportunities. This will be achieved via existing business support packages, including sectoral support, as well as helping businesses access new business grants where available.

Performance measure:

- Take-up of start-up business grants and creativity grants programme.

Update

Detailed below are the grants which have been awarded in the previous two financial years, and the total value.

Period	Number of Grants	Value of Grants
2020/21	15	£15,104.15
2021/22	8	£16,862.57

No start-up grants have been awarded in 2022/23 as all of the available budget has been taken up by booster grants.

Booster Grants

Period	Number of Grants	Value of Grants
2022/23 Q1	0	£0
2022/23 Q2	2	£5,000
2022/23 Q3	5	£11,861.40

Recovery Grants – this is a one-off grant funded by the GBS LEP SEP Enabling Fund, match-funded by BDC

No. of Grants Awarded: 11

Total Value of Grants: £52,557

3.1.2 Regenerating our Town and Local Centres

The pandemic has emphasised both the economic and wellbeing importance of local centres to our residents. Funding has been secured to support the development of sites in Bromsgrove town centre and a strategy will be prepared to ensure all of the centres in Bromsgrove District will be as vibrant and viable as possible.

Performance Measure:

- Former Market Hall Project
 - Procure a technical adviser/cost consultant for the project – Q3
 - Procure a multi-dis design team for the project -Q3
 - Project to commence RIBA stage 3 design – Q4 target
 - Project to appoint and undertake surveys required for detailed design and planning – Q4 target

Update

A multidisciplinary design team has been appointed on the project. Worcester based architects One Creative Ltd. were successful at the tender stage and will be appointed as the multi-disciplinary design team, bringing with them the disciplines of Lead/Principal designer, Landscape Architecture, Structural

Engineering, Civil Engineering, MEP Design, Principal Designer, Fire Engineering and Sustainability.

Performance measure:

- Windsor Street Project
 - Completion of proposed draft ground contamination and remediation strategy – Q3
 - EA and WRS (review only) to review and approve the proposed remediation strategy for the site – Q3
 - Procurement of a principal remediation contractor – Q4 target
 - Submission of prior approval application for the works – Q4 target

Update

The EA approved the proposed remediation strategy, they were broadly in agreement on the approach and remedial targets proposed for the soil and groundwater. They gave the green light to NWedR to proceed with the preparation of a remediation specification; the specification describes in detail the approach and methodology to be undertaken by the contractor in carrying out the works. WRS were also consulted for their opinion on the findings and conclusions of the above reports from a regulatory perspective in relation to Part 2A of the Environmental Protection Act 1990. They concluded that they had no objection in principle to the proposed remediation strategy.

The programme manager is Naznin Chowdhury

Naznin.Chowdhury@nwedr.org.uk

Performance Measure:

- Bromsgrove Centres Strategy agreed by March 2023

Update

The Centres Strategy was presented to Cabinet on the 18 January 2023 and was endorsed.

3.1.3 Improved Integrated Transport (Bromsgrove)

New innovations can help provide new and more sustainable methods of getting around. Improved transport can help to increase user satisfaction and increase efficiency whilst also helping to reduce the impact on the environment. Working with Worcestershire County Council (WCC) and other partners will enable new, better integrated and more sustainable modes of transport across the district.

Performance measure:

- Increased number of sustainable transport projects being progressed or implemented across the district.

Update

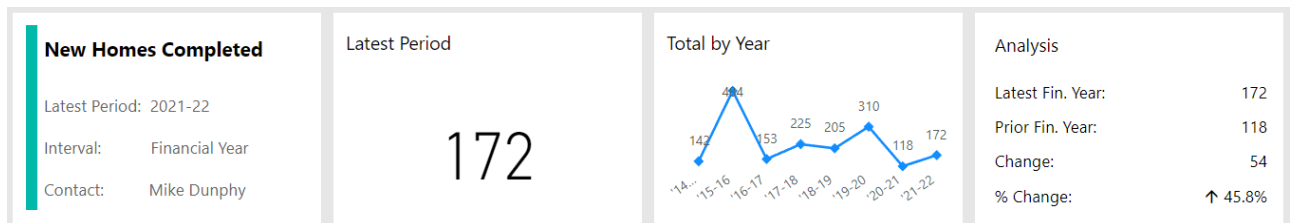
Officers are working with Worcestershire County Council to establish a full pipeline of sustainable schemes. To better inform list of schemes funding is being secured by WCC for a Local Cycling and Walking infrastructure Plan (LCWIP) and discussions are taking place to commission district wide traffic modelling.

3.2 Housing Growth

During 2022/23 we will accelerate the pace of affordable housing development, wherever possible. We will work to enable the building of market value housing and the creation of additional income for the Council.

Performance measure:

- Number of new homes built - total and affordable.

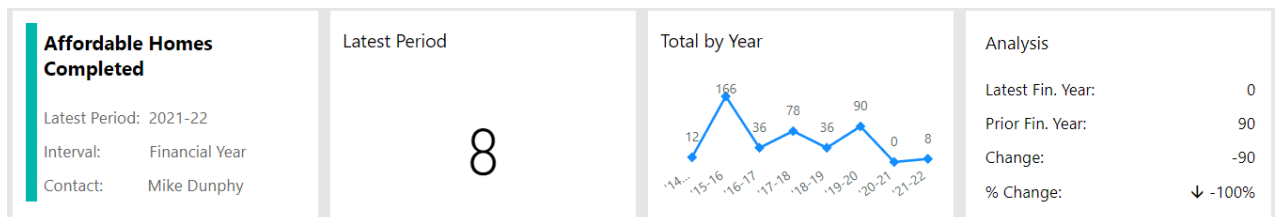


Update 2021-22

The completions by number of bedrooms for 2021/22 has increased slightly since the previous year. This reflects the fairly low amount of strategic sites that were in the process of constructing new dwellings.

Performance measure:

- Affordable Homes Completed



Update 2021-22

The graph shows affordable housing completions in Bromsgrove District by number of bedrooms. 8 affordable units were built in the 2021/22 monitoring year. This reflects the fairly low total completions across the District, and the small number of large strategic sites that are currently under construction. There are 689 affordable housing commitments as of 1 April 2022, reflecting the number of strategic sites which have gained consent but not started construction.

Performance measure:

- Local housing affordability rate.

Update

The data in the table below has been extracted from the Office for National Statistics (ONS) house price statistics for small areas, annual survey of hours, and earnings.

The affordability measure, using this data, indicated that the ratio in England is currently 9.05. The affordability ratio relates to workplace-based income which uses the median earnings of those employed in Bromsgrove. When looking at the data

Bromsgrove has a work based median at £28,103. The median house price in Bromsgrove is relatively high at £321,250. This causes a significant difference in the affordability ratio in Bromsgrove.

House prices over the last year have also risen well above the normal expected rate. This will push more households into needing affordable housing. The council is working with developers to secure the maximum provision of affordable housing on developments and RP's to bring forward affordable housing. A Housing First policy with a local connection criteria is being presented to Council to ensure these discounted homes are provided for local applicants in the first instance.



Performance measure

- Number of homeless approaches

BDC	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Approaches	26	30	24	38	21	31	33	27	39	36	37	26
Preventions	5	2	5	5	8	11	10	8	6	8	7	
Prevention Duty Owed	13	12	15	23	14	21	15	13	21	23	29	16

Housed 18 20 14 24 17 20 20 17 25 24 12 4

Update

The average number of approaches has increased to an average of 31 per month. This is a slight increase in the average numbers compared to previous years. Officers will be undertaking additional investigation to fully understand this increase.

Performance measure

- Number of threatened with homelessness preventions

Update

On average 59% of approaches are owed the prevention duty providing the ability to plan for the loss of accommodation rather than having to deal with actual homelessness.

Performance measure

- Number of homeless applicants housed- see comments below

Update

When looking into those housed under homelessness duties the majority (75%) are housed in social housing. It has been positive that 25% have been housed within the private rented sector helping to reduce the burden on social housing.

3.3. Work and Financial Independence

In 2022/23, we will find ways to further support, engage, and empower our residents to maintain / achieve financial independence.

We will provide quality services that help to empower residents through good financial advice, the effective coordination and signposting of services, and partnership working.

Performance measure

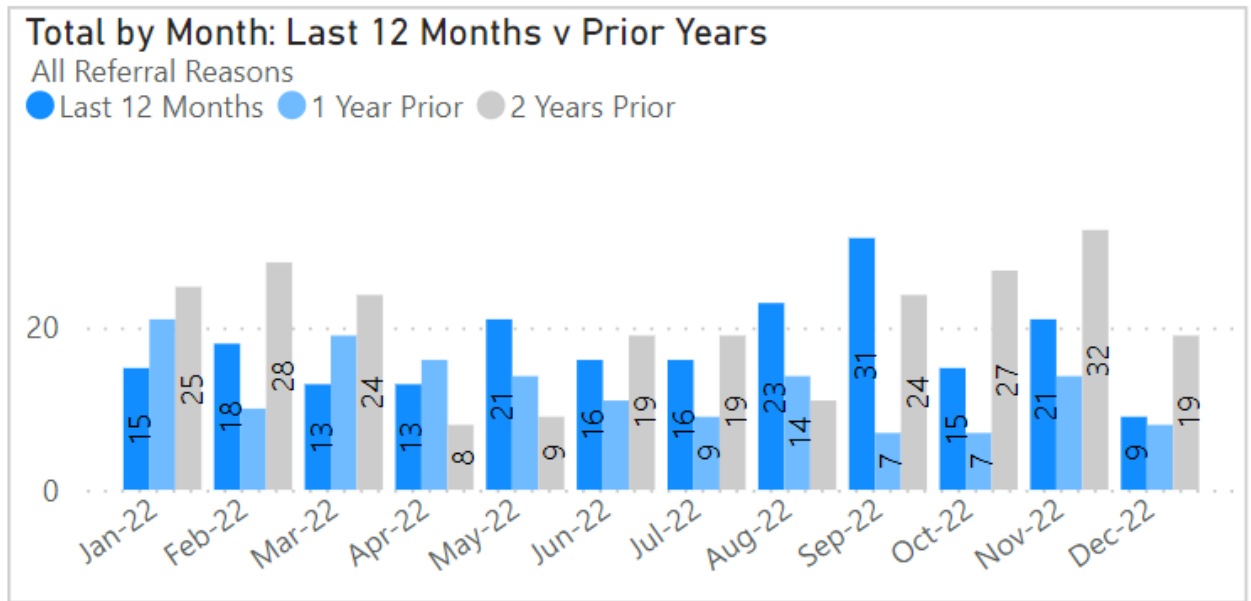
- Number of Financial Independence Team client contacts.

This measure records the number of FI Team cases opened.

Update

The top three referral reasons (where a value has been provided) for the last 12 months are:

- 'Other' (51)
- 'Ukraine Sponsor' (22)
- 'No value' (20) - excluded from top 3 reasons
- 'Physical health issues' (15)



For Q3, the top referral reasons each month were:

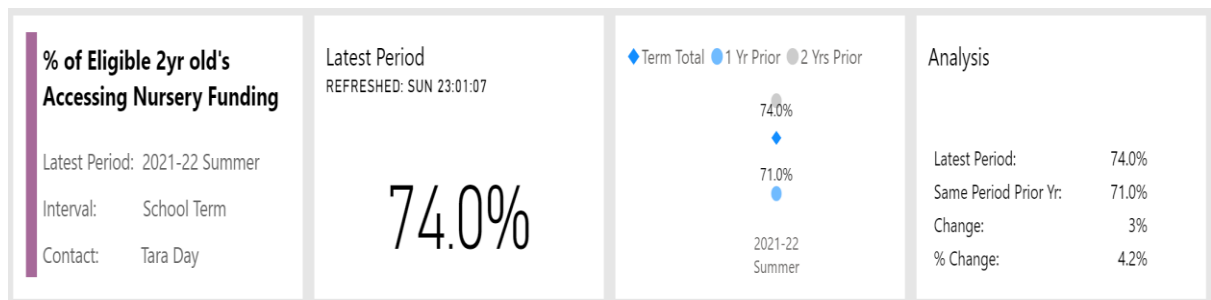
- Oct 22 = 'Other' (5)
- Nov 22 = 'Ukraine Sponsor' (7)
- Dec 22 = 'Under Occ Charge' (4)

Performance measure

- Number of eligible children accessing nursery funding across the district.

Update

Data is shared termly (with a lag) from Worcestershire County Council, although only summer term 21/22 data is available at present (this has been chased).



The take up of nursery places supports parents in taking up work. In respect of the above, Bromsgrove performance was good. The County average was 65% and the national average for 2021 was 62%.

This quarter we received a list from WCF to contact families who had applied for 2 year old funding but had not processed their application – there were 33 on the Bromsgrove list. We were able to make contact with the majority of

families via phone or email and most are now accessing or will be accessing next term – those who are not accessing are due to health reasons or not being able to find appropriate childcare. We continue to promote the Childcare Choices on our social media pages.

Performance measure

- Number of energy rebate payments.

Update

For the period from 1st April 2022 to 31st December a total of 27,492 payments of Council Tax Energy Rebates were made to customers; a further 4,067 discretionary energy rebate scheme payments have been provided to customers. The discretionary scheme provided a top-up payment to the lowest income household or an equivalent payment to customers that were not eligible for the main scheme.

In total £4,123,800 was allocated under the main scheme and a further £159,210 was paid under the discretionary scheme.

3.4. Improved Health and Wellbeing

In 2022/23 we will work with communities to help them identify and develop their strengths. We will look at ways to encourage physical movement into part of people's normal routines. We will look to catalyse an integrated approach to care.

Performance measure

- Deliver improved outcomes from the actions in the Leisure Strategy

Update

The Leisure and Culture strategy has been adopted in October 2022 and implementation of key short-term recommendations are being planned, developed and delivered.

Performance measure

- Number of Community Builders in post.

Update

- There are currently two in post:
 - Catshill (started Dec 2021)
 - Rubery (started Dec 2021)

Asset Based Community Development (ABCD) is an approach built on tried and tested methods from sustainable community development practice. The aim of ABCD approaches is to create the conditions that will enable both place and people to flourish, reduce inequalities, improve quality of life that supports communities to thrive and to reduce or delay the need for long term care and support.

The Bromsgrove and Redditch Shared Learning Network continues to meet, supported by Public Health at Worcestershire County Council, which includes

community builders, the voluntary and community sector hosts, relevant BDC and RBC officers and the relevant portfolio holders. The purpose of the Network is to provide a forum to support and encourage the development of ABCD good practice locally. The most recent meeting fed back on very successful Christmas events, which included community meals and targeted work at the cemeteries in Catshill.

Community Builders are on fixed term contracts, but funding has been confirmed to extend the posts until end of March 2024. The longer-term aim remains that other areas will be covered if funding becomes available for additional Community Builders.

3.5. Community Safety and Anti-Social Behaviour

Working with Community Safety partners we will implement crime prevention projects and promote community safety services to reduce the hazards and threats that result from the crime, violence, and anti-social behaviour. We will also promote and support victim services that are in place to help and encourage recovery from the effects of crime.

Performance measure

- Number of young people engaged through Detached/Outreach youth work.

This is a new measure from April 2022.

Update

Q1	246
Q2	306
Q3	249

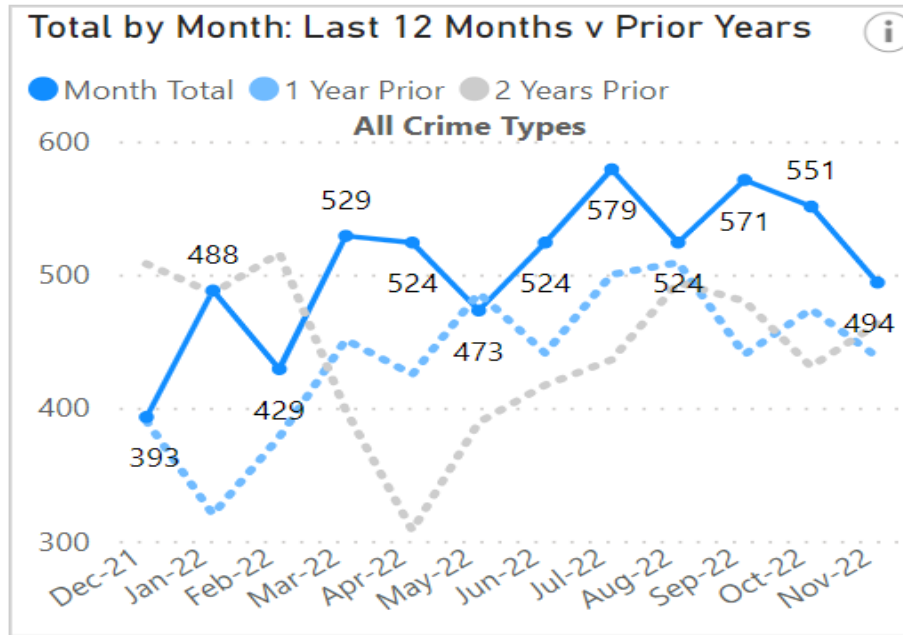
Most of the engagement was through routine patrols; however, there were 3 young people engaged whilst supporting the street pastors. The aim of the routine patrols is to engage with young people, support and guide them; to keep contact consistent and relevant with young people.

Performance measure

- Levels of crime

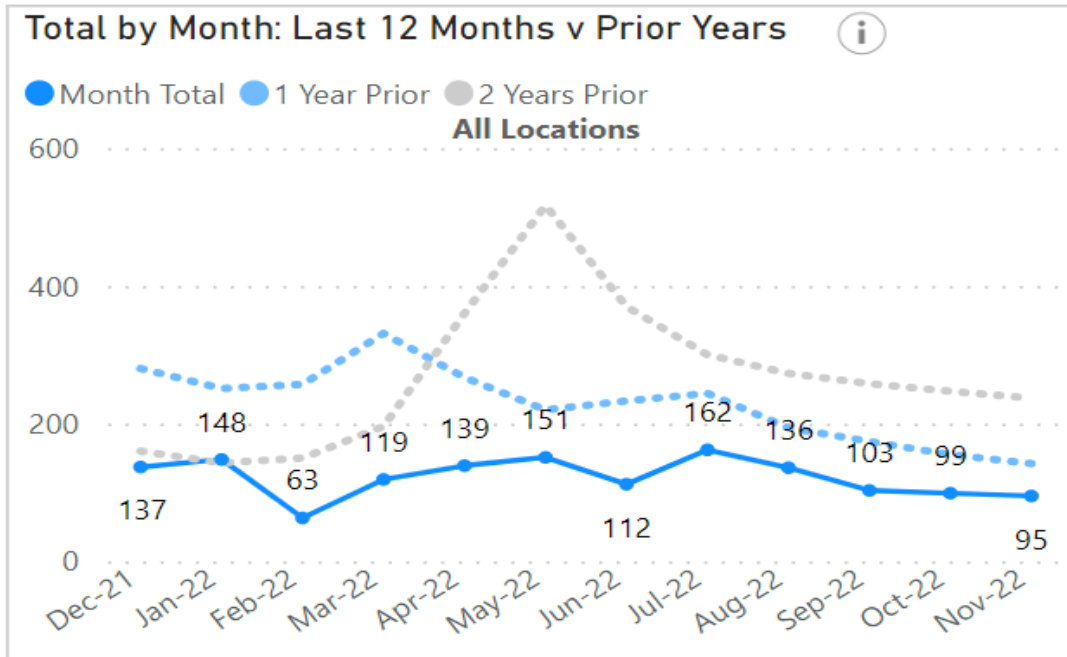
Update

Data extracted from 'data.police.uk' - there is a one-month lag for data



Crime Type	Total	% of Total	v 1 Mth Prior	v 1 Yr Prior	12 Mth. Avg.
Violence and sexual off...	2,499	41.1%	9 ↑	267 ↑	208.3
Other theft	666	11.0%	-11 ↓	198 ↑	55.5
Public order	634	10.4%	-14 ↓	244 ↑	52.8
Criminal damage and a...	570	9.4%	0 ▬	52 ↑	47.5
Vehicle crime	481	7.9%	0 ▬	96 ↑	40.1
Shoplifting	432	7.1%	-19 ↓	63 ↑	36.0
Burglary	368	6.1%	-21 ↓	-107 ↓	30.7
Drugs	128	2.1%	-1 ↓	-31 ↓	10.7
Other crime	108	1.8%	4 ↑	7 ↑	9.0
Possession of weapons	79	1.3%	-2 ↓	27 ↑	6.6
Robbery	61	1.0%	0 ▬	6 ↑	5.1
Bicycle theft	33	0.5%	-3 ↓	9 ↑	2.8
Theft from the person	20	0.3%	1 ↑	-4 ↓	1.7
Total	6,079	100.0%	-57	827	506.6

ASB



Performance measure

- Number of crime risk surveys carried out.

This was a new measure from April 2022.

Q1	8
Q2	8
Q3	9

Update

Surveys this quarter included providing Sanctuary assessments on properties identified as safe accommodation for victims and survivors of Domestic Abuse and a survey after a resident was targeted by ASB.

3.6 SLM Leisure (Everyone Active)

Update

For SLM Leisure there is a lag in the data; as a result, quarter 2 data and comments can be found below; Q3 information will be available for the Q4 report.

Q2 was very strong for Bromsgrove Sports & Leisure Centre practically during the summer holiday period. When comparing this quarter to the same quarter last year there are some real noteworthy performances. Attendance grew by a massive 18k and the fitness subscription increased by 18%. The Swim Scheme was relatively stable through Q2, with the number of children enrolled on to lessons decreasing by 3 children, but the overall scheme occupancy percentage saw a drop to 82%, allowing the scheme to grow which has been an issue this year due to resource.

Category	Quarter Total	Same Quarter Previous Year	Difference
Total no. of visits including EA cards and non-card holders	110754	92559	18,195
EA Cards added in this period	2163	2439	-276
Total EA Cards to date	64150	56869	7,281
No. of Gym members	2762	2339	423
Swimming Lessons – children enrolled on scheme	1649	1652	-3
Swim Lesson Occupancy	82%	85%	-3%
RIDDOR Reportable Events			0

Subscriptions

Bromsgrove LC	2021/22		+/- %		2022/23		+/- %	
	Fitness	Swim	Fitness	Swim	Fitness	Swim	Fitness	Swim
1st Quarter April- June	2,172	1,454	1%	44%	2,536	1,625	17%	12%
2nd Quarter July-September	2,339	1,652	14%	38%	2,762	1,649	18%	0%
3rd Quarter October - December	2,294	1,587	16%	34%	0	0	-100%	-100%
4th Quarter January - March	2,729	1,602	0%	0%	0	0	-100%	-100%
Yearly Average	2,384	1,574	54%	86%	1,325	819	-44%	-48%

3.7. Green Thread

There will be a renewed focus on innovation as we play our part in the response to climate change and biodiversity challenges. Working with partners across the region, including the LEPs and the Waste Partnership, we will explore the possibilities of modern technologies to our fleet but also how innovative technology can help us deliver greener and more efficient systems internally. We also need to maintain work around waste minimisation and maximising recycling, particularly around recycling quality and the implications of the new Environment Bill.

Performance measure

- Have an agreed and funded plan and capital replacement programme for the Council's fleet subject to any budget constraints.

Update

Nottingham City Council have received Government funding to undertake reviews, so the Council will be utilising their external consultancy services. Following discussions with Nottingham City Council, officers will be working with them to undertake a detailed review of the fleet and learn from their experience; currently awaiting their report.

Performance measure

- Have an agreed plan in place to deliver new requirements of national Resources and Waste Strategy and Environment Act.

Update

Waste and Resources Action Programme (WRAP) funding gained via the waste partnership to fund a study to look at options for waste collection and disposal across Worcestershire.

Findings from the consultants presented to a joint meeting of the Worcestershire Leaders Board and Waste Partnership Board in 2022.

Still awaiting the response from Government on their waste consultation, which will give details on precisely what is required of us as the Waste Collection Authority under the Environment Act 2021.

This is expected to be provided in early 2023 and will support the recommendations of the Members Task and Finish group that has been established with the other Worcestershire LA's to review the WRAP report and carry out additional research to examine best practice and provide recommendations on what the Worcestershire Councils will implement as future collection arrangements to meet the new duties contained within the Environment Act 2021.

Performance measure

- Introduce vegetable derived diesel into the councils' vehicles to reduce carbon emissions subject to any budget constraints.

Update

Hydrotreated Vegetable Oil (HVO) has replaced Diesel across the Environmental Services Fleet, with no mechanical problems. Every 1,000ltrs will reduce our carbon output by approx. 2.52 tonnes in comparison with Diesel. Costs are being reviewed in light of recent price fluctuations to ensure financial sustainability.

Performance measure

- Households supported by the Council's energy advice service

Update

A new contract commenced in June 2022. Whilst the data for this measure is monthly, it is only received quarterly. We are awaiting the latest data set from Act on Energy and will provide a full review of data in the Q4 report.

3.8. Financial Stability

Council resources will continue to be constrained. We will continue to work on ensuring our people, assets and financial resources are focused on the priorities and activities that most effectively deliver wellbeing and progress for our population.

Performance measure

- Financial performance – actuals consistent with budget.
- Levelling Up Fund Project delivered within budget.

Financial information provided within a separate report.

3.9. Organisational Sustainability

The Council will work to maximise the use of digital infrastructures, including cloud technologies, to enhance its support for customers. Ensuring the Councils infrastructure can securely process the increased demand placed on it by the expanding use of Internet of Things devices will be key to its digital success.

Performance measure

- Number of corporate measures accessible through the dashboard.

Update

The organisation is moving from the current legacy dashboard to a new Power BI dashboard. Power BI is an interactive data visualisation software product with a primary focus on business intelligence. Currently there are 33 strategic measures available via the dashboards.

Performance measure

- % of staff able to work in an agile way.

Update

This new measure is aligned with the ongoing agile project; we are working to devise an effective method of data capture and will begin reporting in Q4.

3.10. High Quality Services

Council people are key to its success. We need to recruit, retain, and motivate the right employees, with the right knowledge, skills, and attitude to deliver excellent services and customer care.

Performance measure

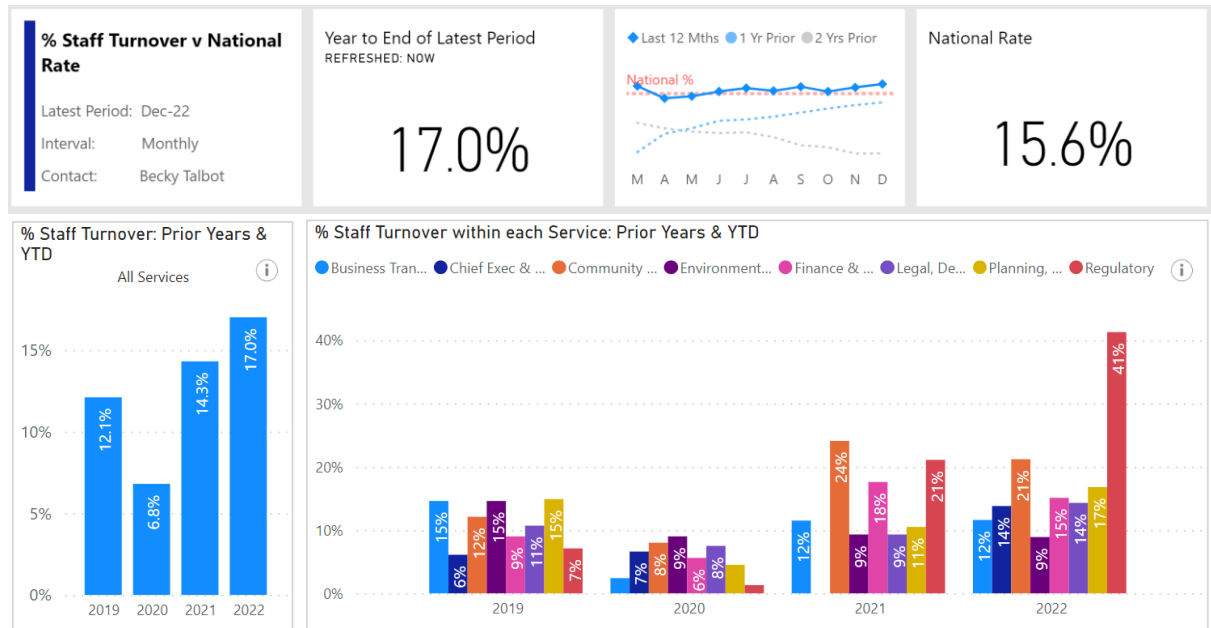
- % Of employees who undertake management training.

Update

The management training was launched for the first time in Summer 2022. It is an annual measure; the first data will be reported in late 2023.

Performance measure

- Staff turnover rates in relation to national rates



Staff turnover for 21/22 was 16%. This compares with the national average of 15.6% for 2021. The high turnover rates in Worcestershire Regulatory Service should be noted in the table above.

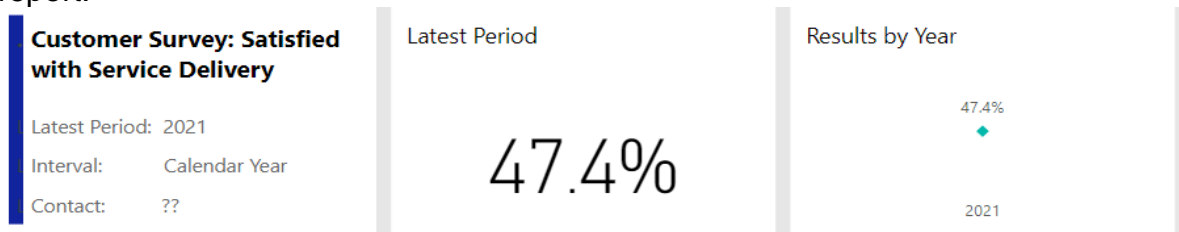
Performance measure

- Customer satisfaction with service delivery, measured through the Community Survey.

Update

This is a new data set and as such, there is no historical data to provide context until after the next survey in October 2022. However, national customer satisfaction with LA's according to the Local Government Chronicle is currently at 40%.

The 2022 survey was carried out Oct/Nov 2022; the detailed analysis will be started in January 2023, with results then reported to CMT and elected members. This measure can then be reported and will feature in the Q4 report.

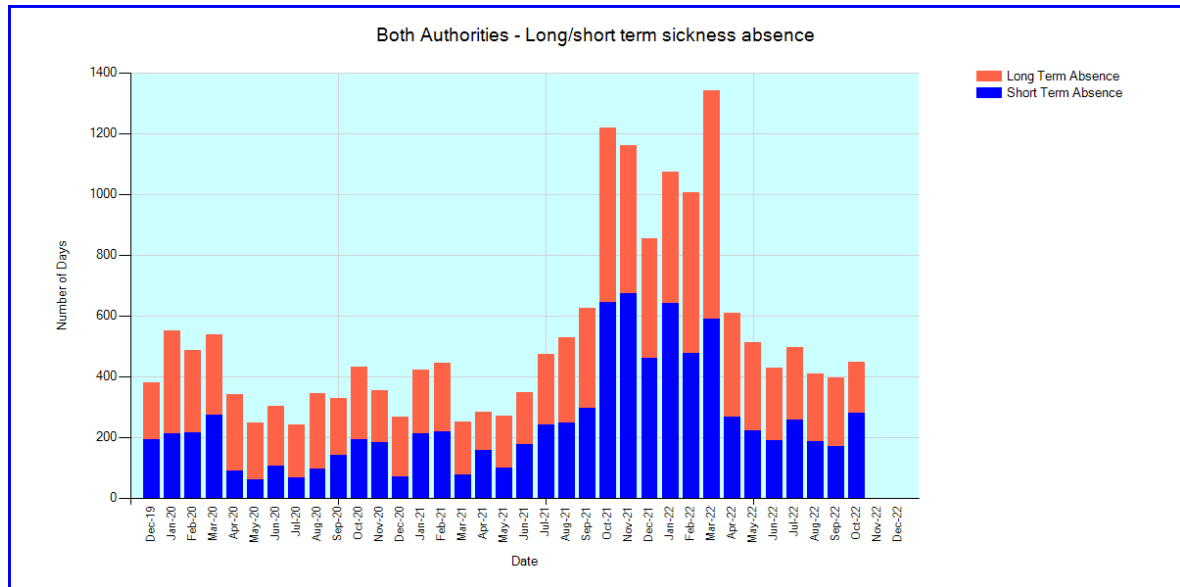


4. Operational Measures

4.1 Corporate

Performance measure

- Sickness absence (up to and including Oct 2022):



Update

The data provided now includes Covid related absences. We have seen an increase in sickness compared to 19/20 which was the last data pre-covid, with 6.6 days lost per FTE. For this reason, it is difficult to compare to previous years, but we can clearly see a rise in days lost. By way of a comparator the national number of days lost to sickness absence in 2021 according to the Office for National Statistics (ONS) was 4.6 days. The data currently only goes to October 2022 as we are undertaking a fundamental review of data capture and calculation, in order to utilise the increased functionality of Power BI. We are also reviewing the HR21 system. We will have the new look measures in place for the Q4 report.

4.2 Environmental Services

BDC Domestic Waste Collection

Performance Measure

- Percentage of Household Waste sent for re-use, recycling & composting.

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2021	44.40	49.24	59.99	57.58	49.75	48.45	36.71	50.72	50.87
2022	46.69	55.59	57.51	55.97	44.82	45.99	48.96	49.88	45.44

Update

This is a National Indicator measuring the percentage of household waste arisings which have been sent by the Authority for reuse, recycling, and composting, and is used in the national league tables ranking Local Authority performance. In 2020/21 Bromsgrove was ranked 175th. (2021/22 results not published yet)

The disparity between 2021 and 2022 data in the 3rd quarter is largely due to suspension of the garden waste service for several weeks in October 2021, which was offset by an extension of the service into December 2021 and increased garden waste volumes as the built-up garden waste was fed through our service in the following weeks and into December, as we extended the service rather than finishing in November as normal. This actually averages out to 46.1% for Q3 2021, vs 48.1% for Q3 in 2022.

Performance Measure

- NI191 Residual Waste per household (kg) - BDC

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2021	50.01	38.81	39.35	38.16	41.03	45.06	41.5	39.36	35.86
2022	42.43	37.22	37.28	31.36	40.89	42.83	34.20	39.64	32.76

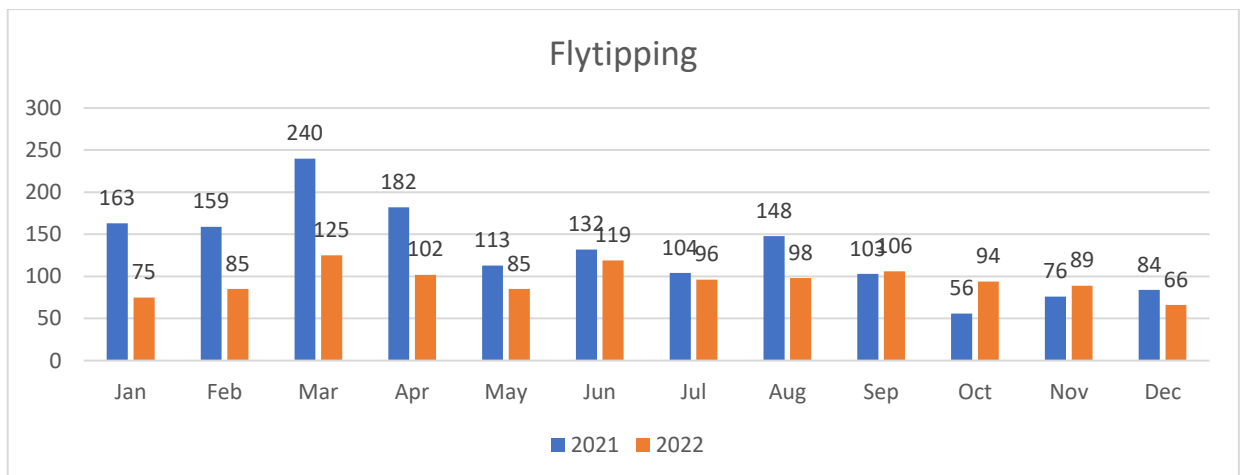
Update

This measures non-recyclable waste thrown away per household, and has been down on 2021/22 figures, which is a positive trend for sustainability but may be due to financial pressures on households as much as greater awareness of the environmental benefits of reducing our waste.

We carried out the latest stage of a Waste Composition Analysis in November to sample waste and identify what is being thrown away in our residual waste to support discussions on the future of our services, and any communication/education campaigns we may need to implement to support further recycling.

Performance measure

- BDC Fly Tipping



Update

This overview reflects the number of fly tips identified across the District requiring resources to remove and indicates the scale of the problem and any trends resulting from enforcement and education actions. The detailed data is used to identify patterns of behaviour and geographic locations that can be targeted with signage and cameras to identify those responsible and deter behaviour or support further enforcement action against those who continue to illegally dump their waste.

2022 has seen a 27% reduction in fly tipping against 2021 and is significantly lower than both the Covid Years and preceding ones.

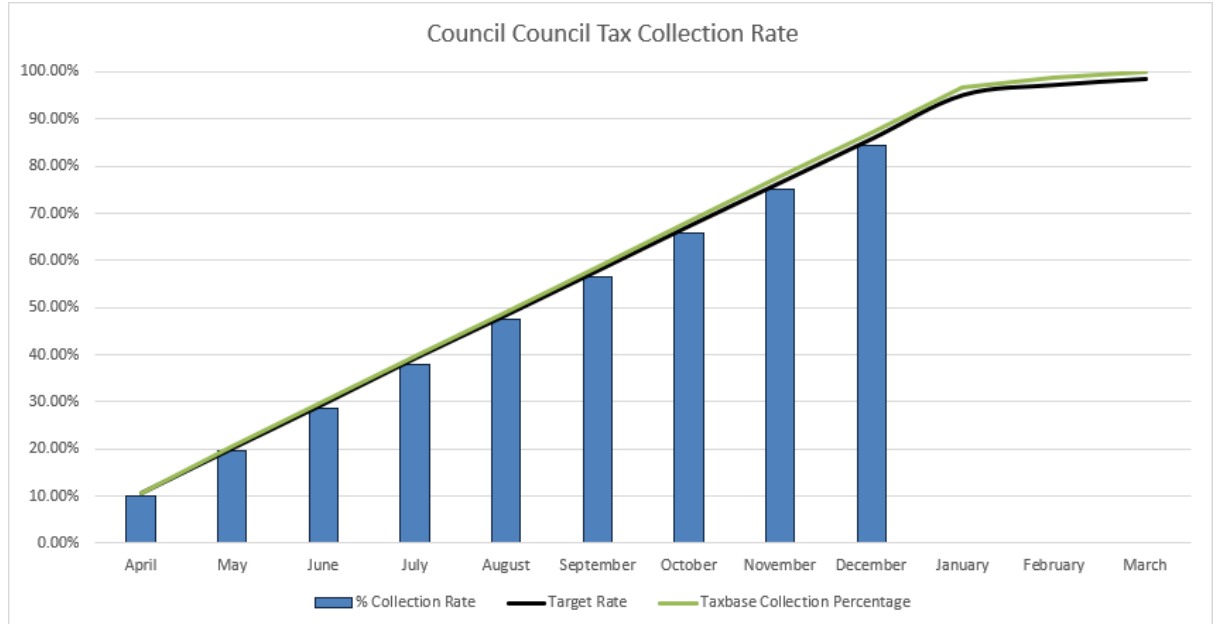
4.3 Finance and Customer Services (incl Revenues & Benefits)

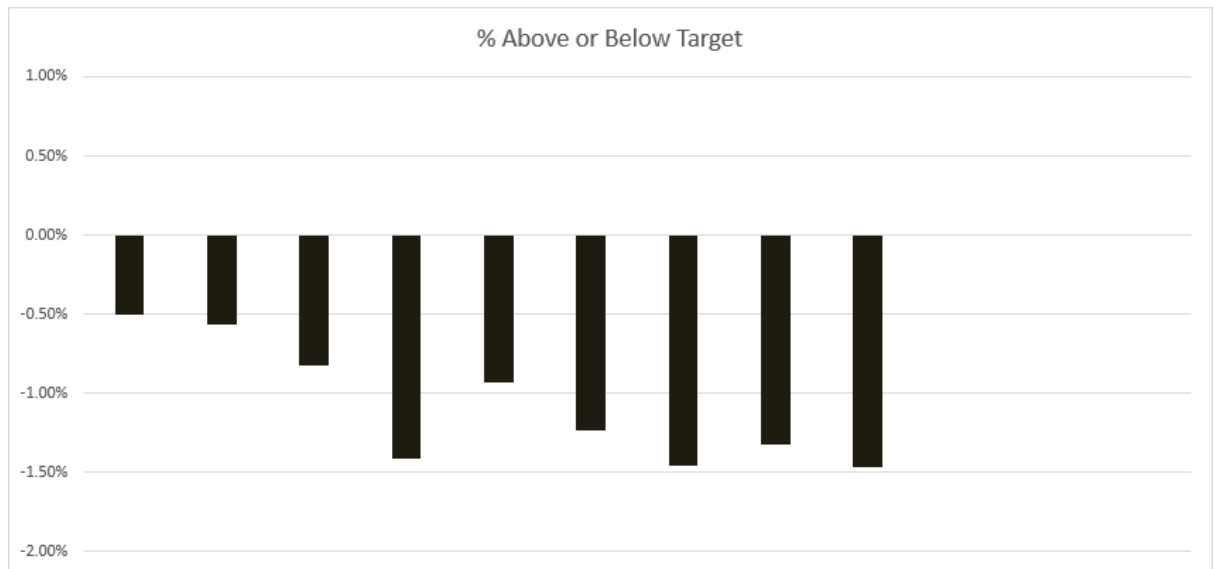
Performance measure

- Council Tax Collection Rate

Update

The Council is responsible for the collection of Council Tax income on behalf of itself and precepting authorities such as the County Council, The Police and Crime Commissioner for West Mercia, and the Hereford and Worcester Fire Authority. Any reductions to the target collection rates result in additional charges to the precepting authorities in the following financial year. Collection rates are a reflection of the economy and with the current “cost of living crisis” it is expected that collection rates might fall.



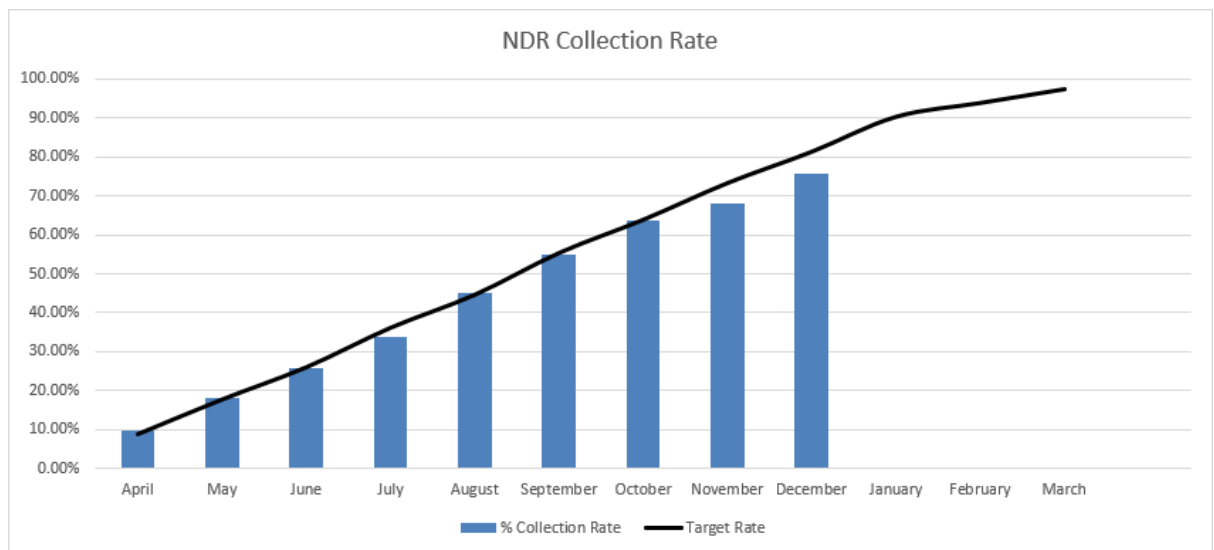


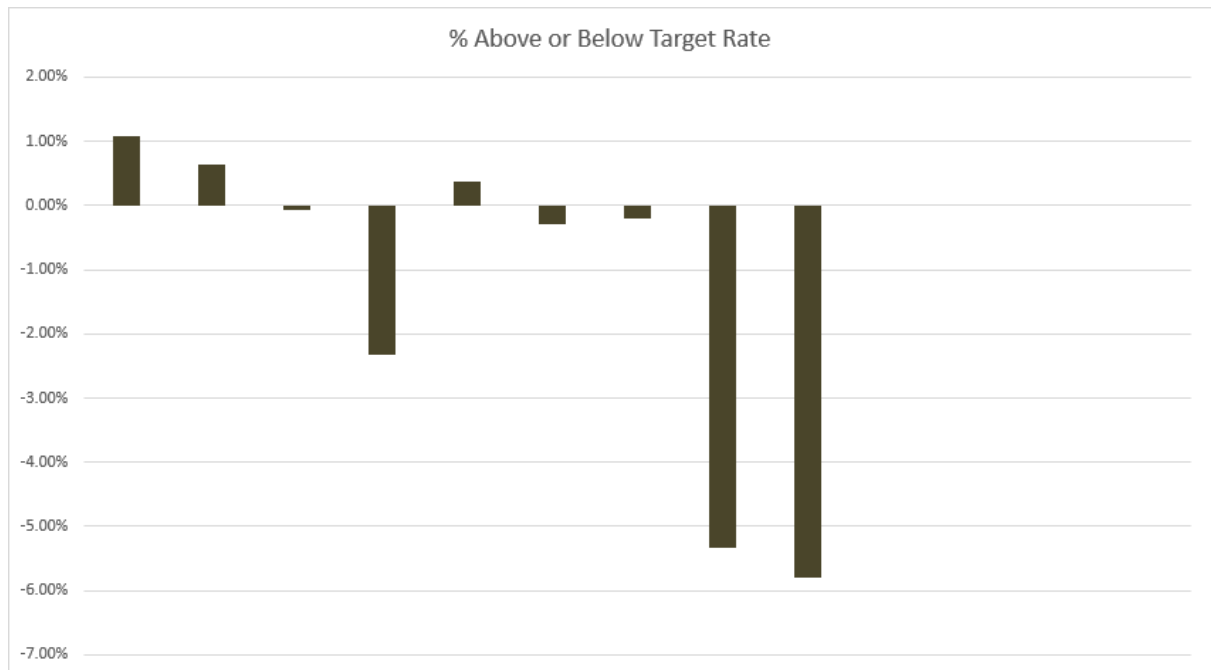
Performance measure

- NDR Collection Rate

Update

The Council is responsible for the collection of Business rates on behalf of itself and the Government. Like the Council Tax, any reductions to the target collection rates result in additional charges to the collecting authorities in the following financial year. Collection rates are a reflection of the economy and with the current “cost of living crisis” it is expected that collection rates might fall. Presently as of December 2023 we are 5.8% below target rates. It should be noted that for the past 2 years during the C-19 pandemic there were significant reliefs for businesses. 2022/23 is the first year without those reliefs.





Performance measure

- Revenues Processing

Update

There are always significant quantities of items being processed by the Revenues team including both on Council Tax and Business Rates queries. This activity has been increased in the initial 3 months of 2022/23 by the administration of the Energy Rebate Payments, a further spike in items for processing was seen in September 2022 due to the administration of the discretionary energy rebate scheme.

Month	Completed Items	Completed < 7 Days	Completed < 14 Days	Completed < 21 days	Completed < 28 Days	Completed > 28 days	Outstanding Documents
Apr	2550	527	313	280	718	712	1869
May	2337	464	192	172	92	1417	2044
Jun	2773	509	268	157	137	1702	2031
Jul	2906	552	240	190	362	1562	1605
Aug	2345	529	215	208	804	589	1421
Sep	5143	1080	483	481	1458	1641	1424
Oct	2716	954	297	239	511	715	1425
Nov	2807	818	299	249	264	1177	1426
Dec	2284	853	292	182	106	851	1427

Performance measure

- Online Customer Interactions

Update

Online Customer transactions and Revenues calls (the next two tables) were significantly affected by the administration of the Energy Rebate scheme

which affected almost 28,000 households in the borough; online service requests have fallen from Q2 to Q3.

Month	On-Line Service Requests	Auto Processed	Referenced	Rejected
Apr	1097	270	350	477
May	1602	559	474	569
Jun	4297	3462	331	504
Jul	2233	1277	450	506
Aug	1341	341	466	534
Sep	2263	1271	446	546
Oct	1370	422	431	517
Nov	1100	220	379	501
Dec	977	140	326	511

Customer Services

Performance measure

- Revenues Calls (shared service)

Update

Date	Calls Answered	Average in Queue	Average Wait (mm:ss)	Average Logged in	Average call length (mm:ss)
Oct-22	3130	1.3	07:09	5.37	08:16
Nov-22	3041	0.5	04:04	5.11	07:29
Dec-22	1945	0.3	04:22	4.67	07:09

The service performed well with regards to answering calls during the quarter. This is due to a reduction in reminders being sent by revenues as well as the seasonal (expected) reduction in calls due to the Christmas period and reduced working days.

Performance measure

- Number of Web Payments

Update

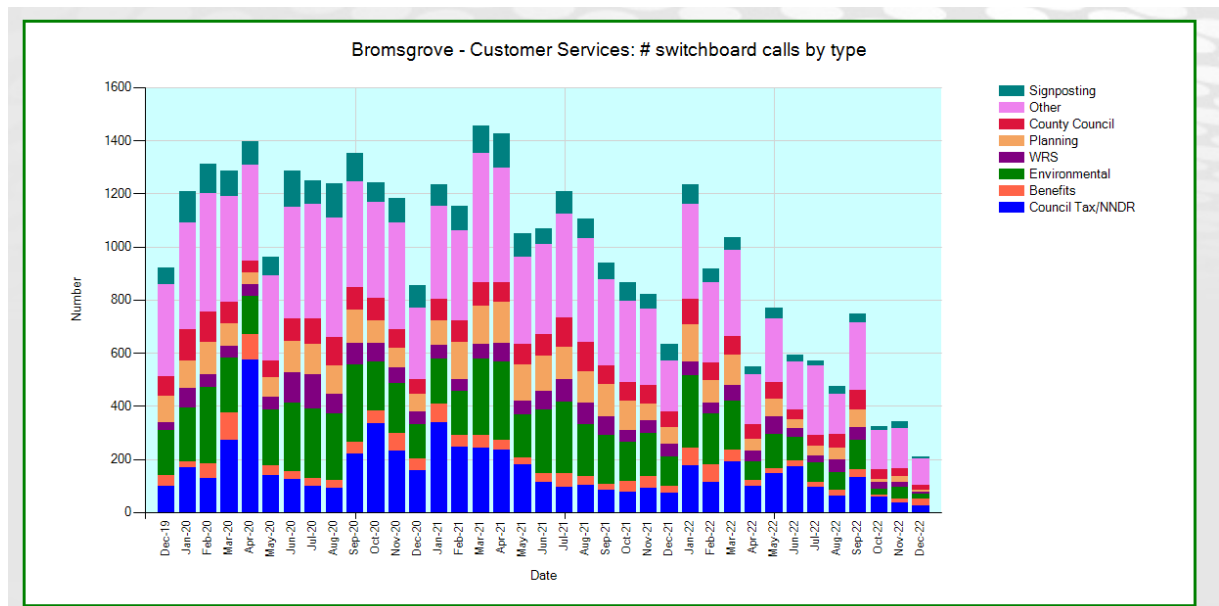
Date	BDC
Oct 2022	1300
Nov 2022	1238
Dec 2022	930

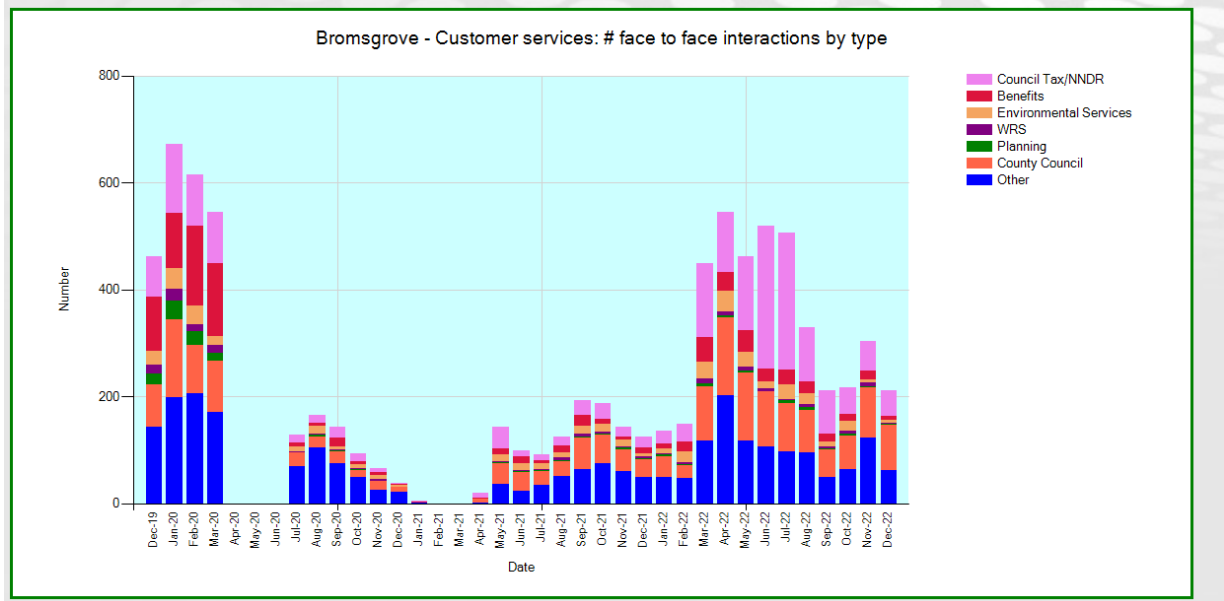
Performance measure

- Customer Service calls

Update

There has been a reduction in calls to the council switchboard over the period which can be attributed to the pre-recorded message which enables customers to directly contact the main services (revenues, environmental services) by selecting an option from a list, therefore reducing the reliance on the operators. There has also been a slight increase in face-to-face enquiries at the centre compared to the previous year when some C-19 restrictions were in place, and guidance to avoid unnecessary travel etc. The C-19 pandemic saw a fundamental shift in customer behaviour towards alternative methods of contact, reducing by 60% between early 2020 at the present day, however this is still around 50 people per month, and the vast majority is the provision of reception service for county council services (registrar and social services) The increase in Council Tax was due to the Energy Rebate Scheme where many customers were required to provide proof of bank accounts to enable payment to be made.





4.4 Planning, Regeneration and Leisure Services

The Leisure and Cultural Strategy has been formally endorsed. Its recommendations have been prioritised for delivery and delivery has commenced.

Planning measures are currently in development and will be charted ready for reporting in Q4 2022/23. Below is the data for the first 3 measures:

Performance measure

- Total number of applications determined in quarter (all types)

Update

Period	Number Determined
Quarter 1, 2022/23	191
Quarter 2, 2022/23	137
Quarter 3, 2022/23	138

Performance measure

- Speed of decision making for 'major applications' (over a rolling 2-year period)

Update

Period	Number Determined
Quarter 1, 2022/23	82.1%
Quarter 2, 2022/23	81.5%
Quarter 3, 2022/23	81.8%

Governmental targets for determining applications in time (or within an agreed extension of time) on major applications is 60%

Performance measure

- Speed of decision making for 'non-major applications' (over a rolling 2-year period)

Update

Period	Number Determined
Quarter 1, 2022/23	77.7%
Quarter 2, 2022/23	78.6%
Quarter 3, 2022/23	78.9%

Governmental targets for determining applications in time (or within an agreed extension of time) on non-major applications is 70%

5. Corporate Project Oversight & Monitoring

Currently twenty-two projects are being monitored. The table below provide a summary as of 17th January 2023.

As can be seen, 59.1% have been rated as green for overall status.

All Projects (Number)	Overall Status RAG		Time Status RAG		Scope Status RAG		Budget Status RAG	
	No.	%	No.	%	No.	%	No.	%
Red	0	0.0%	3	13.6%	0	0.0%	0	0.0%
Amber	9	40.9%	7	31.8%	5	22.7%	6	27.3%
Green	13	59.1%	12	54.5%	17	77.3%	12	54.5%